

Regular Meeting Minutes 401 Warner Ave. April 16, 2024 At 6:00 pm

Call To Order: 6:00 pm

Roll Call Board:

Mayor Morin: present Trustee Howells: present Trustee DeVore: present Trustee Shriver: present Trustee Cahill: present Trustee Aguirre: absent Trustee Seeley: present

Pledge of Allegiance to the Flag Approval of Meeting Minutes:

Minutes March 12 2024,

Motion: Trustee Shriver

Second: Trustee DeVore

All in Favor – Motion passed

Approval of Bills and review of Finances

Motion: Trustee Howells

Second: Trustee DeVore

All in Favor – Motion passed

Swear in Newly Elected Board Members Call to Order – Roll Call New Board

Mayor MorinX	Trustee Cahill	X Trustee Ho	wellsX
Trustee DeVoreX_	_ Trustee SeeleyX	Trustee Shriver	X
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SELECTION OF MAYOR PRO-TEM

 Trustees discussed and asked if anyone wanted the position of Mayor Pro-Tem and no one spoke up. They asked Trustee Cahill if she wanted the position of Mayor Pro-Tem and she stated she would keep the position – All were in favor

SWORE IN MAYOR PRO-TEM – TRUSTEE DIANE CAHILL **OLD BUSINESS:**

- Water bids were sent out CCWA let us know they were not submitting a bid; the Canal Company said they were not submitting a bid. We did receive a bid from 96 pipeline offering a 5-year lease contract with increases in the lease amount each year.
 - Motion to approve the 5-year lease to 96 pipeline.
 - Motion: Trustee Shriver Second: Trustee Howells All in were in favor
- Trash bids were sent out received Two (2) bid returns, Valley Trash Fowler, CO and Sugar City
 Disposal Sugar City, CO

- Trustees heard from the Town Clerk, Jennifer Pfeiff, a comparison of prices vs service for both companies. Sugar City had a considerably lower offer, however, considering their past history of poor service and after hearing from some of the residents in attendance, the board decided to stay with Valley Trash
 - Motion to select trash service Trustee Howells Second: Trustee DeVore Apposed: Trustee Shriver Motion passed for Valley Trash
- Karen Gates willing to go over the condemnation process with Jennifer, still need to schedule that after a few things settle down.
- Fence ordinance working with Nathan to develop the resolution on fence description. We have a sample from another town – Jennifer still working on updating it for Olney Springs
- Still working on updating town fees resolution

New Business:

- Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by ONE motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list, financials) and routinely includes contracts and other items involving the expenditure of Town funds, the Town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda Includes:
 - > Approval of Minutes
 - > Approval of Bills and review of Finances
 - > Any annual resolutions for review

❖ All were in favor of starting a Consent Agenda Items starting at the next meeting in May

- Mobil Park Holding Craig Shriver Requested permission to sub-divide the mobile home park
 of Mobil Park Holding. This way the town would be able to collect the taxes as individual
 properties and not just as one mobile home park The board was all in favor of this change.
- Discussion of street funds addressing potholes Justin's Paving gave us a quote of what all they can repair on potholes for \$6,000. They will start the repairs on 05/02/2024 with approval of the board
 - ➤ All were in favor of Justin's paving fixing the potholes on 05/02/2024 for \$6,000 COD.
- → Received a bid from 96 pipeline during meeting was discussed during old business.
- Update on 311 Derby and 202 S Lincoln Nathan is still working on these and gave an update.
 The clerk can give a report. There was some conflicting information on who owned the
 properties, and it has finally been determined who the owners of the properties are. Letters
 have been sent and the process is continuing.

• Additions to the Agenda:

- Whose names do we want as check signers for the bank accounts Bank suggested 3 most available Trustees – 2 of them preferably in a.4-year term.
 - > Determined that Trustee Diane Cahill, Trustee Diane Seeley, and Trustee Bruce DeVore will all be signers on the bank accounts; ALL others will be removed.
 - ➤ Motion: Trustee Howells, Second: Trustee Shriver All in Favor

Public Comment:

- O Louis and Pauline Shisler gave opinion of not wanting Sugar City Disposal, Lou requested to hire the town man to help him put in a shipping container the board approved.
- Jim McCuistion discussed his proposal for a 5-year water lease agreement.
- O Darrell McDonald gave his opinion of not wanting Sugar City for Trash service

- Representatives from Valley Trash and Sugar City Disposal were in attendance and answered question from the Board.
- No other public comments

Maintenance Report

- O Gino would like to schedule a work session to discuss the lagoon inspection. It's a lot of information.
- O Need to look into getting aerators to oxygenate the lagoons. Might cost up to \$6,000.
- O Gino passed around a proposal from Element Engineering for an inspection and plan of action on the water/sewer tanks. The board did not want to sign the proposal as the had already done one a few years ago, and we are still paying on that. No work gets done, its just a plan of action that they charge us for. Will see how things go with the conduit and all the things that are going on with that.
- O Gino had Element Engineering come and conduct a sewer inspection he is waiting on the results
- O The generator is still not working at the lagoons. Need to figure out how to get a generator
 - O Lou Shisler made a suggestion to use the money he will pay the town for helping with his container, to buy the generator.
- O Working on labeling the fire hydrants 2 hydrants still out of order will get a quote for parts, will label them as out of order
 - O Will see if CRW Chuck Goins can assist in helping find parts for the hydrants
- O The Mayor will volunteer to spread seed and fertilizer on the grass to get it to come in better
- O With the annual CIRSA inspection in August, Gino will continue to work on the issues from last inspection, concentrating on the playground needing the most work. Trustee Cahill said she would look into a grant to help upgrade the playground.

Clerk Report:

- CIRSA has contacted me for the annual audit inspection will be scheduled for some time in August need to get the last inspection results completed.
- Still need to work on the MUNI CODE to see how we can get that to a completion and resolution. Send
 me any thoughts or changes that you see fit as your all continuing to look it over. Now that the election
 is over, I can start focusing on these things still on my report.
- o I received samples for fence ordinance and I will draft a resolution for hopefully the meeting in May.
- Will draft a resolution for town fees to include cemetery, water taps, office fees etc. for next meeting in May. I have a rough draft now to show.
- o I Sent out trash and water bids. Received Trash bids but not any Water bids as of 04/11/2024. Will follow up with trying to get water bids. (Water bid was submitted night of meeting)
- o Received more HUFT funds and also received some street funds
- REMINDER: keeping the reminder that the budget is still tight but getting better. It doesn't help when
 we have had a few things that needed addressed like the town truck breaking down and replacing the
 printer.
- o I have been approved for the CML scholarship for the annual CML Conference for June 18th-20th in Loveland.
- I have finally come into contact with owners of 602 Clark to quit claim the deed to the town for that property. I have not received the deed as of yet, and was unable to make contact today — I will continue to follow up with them.

- We have to be in compliance for SIPA (state internet portal authority) for ADA accessible on our website by July of this year. I have applied for a grant through SIPA to get our website ADA compliant. We are approved for that grant and they are beginning to work with me on making those upgrades to the website.
- We had 2 scheduled for court on the 12th. Court was cancelled per Nathan, if the violation was not cured, then re-send out letters for a new court date.
- o Giving a pre-heads up, I will be scheduling a vacation in July our family goes every year to Taylor reservoir over cottonwood pass. I will give the dates when we get those confirmed.
- o Still working on a few more utility account discrepancies. Some accounts were still showing active that have been inactive since 2020 and 2021. I am marking those as inactive and writing off the balances if there were any. Or sending to tax lien this year.

TRUSTEE REPORTS

- O Trustee Cahill reported that the senior center personnel met with the county commissioners and discussed getting a new senior citizen center and it will be built on the property that Wallace oil donated to Crowley County that is next to Town Hall. The cost will come from a grant and will not cost the citizens or the town anything. Will have more information on this as it becomes available.
- O No other reports

Adjourn:

ATTEST:

 Trustee Howells motioned to adjourn, Trustee DeVore Second, all in favor, meeting adjourned at 7:26pm.

MINUTES ADOPTED AND APPROVED this 14th day of May, 2024.

BOARDOF TRUSTEES, TOWN OF OLNEY

SPRINGS, STATE OF COLORADO

By: Dan Morin, Mayor

Town of Olney Springs Clerk