

Town of Olney Springs



Regular Meeting Minutes
401 Warner Ave.
April 16, 2024
At 6:00 pm

Call To Order: 6:00 pm

Roll Call Board:

Mayor Morin: present
Trustee Howells: present
Trustee DeVore: present
Trustee Shriver: present
Trustee Cahill: present
Trustee Aguirre: **absent**
Trustee Seeley: present

Pledge of Allegiance to the Flag

Approval of Meeting Minutes:

Minutes March 12 2024,

Motion: Trustee Shriver Second: Trustee DeVore All in Favor – Motion passed

Approval of Bills and review of Finances

Motion: Trustee Howells Second: Trustee DeVore All in Favor – Motion passed

Swear in Newly Elected Board Members

Call to Order – Roll Call New Board

Mayor Morin X Trustee Cahill X Trustee Howells X
Trustee DeVore X Trustee Seeley X Trustee Shriver X

SELECTION OF MAYOR PRO-TEM

- Trustees discussed and asked if anyone wanted the position of Mayor Pro-Tem and no one spoke up. They asked Trustee Cahill if she wanted the position of Mayor Pro-Tem and she stated she would keep the position – All were in favor

SWORE IN MAYOR PRO-TEM – TRUSTEE DIANE CAHILL

OLD BUSINESS:

- Water bids were sent out – CCWA let us know they were not submitting a bid; the Canal Company said they were not submitting a bid. We did receive a bid from 96 pipeline offering a 5-year lease contract with increases in the lease amount each year.
 - **Motion to approve the 5-year lease to 96 pipeline.**
 - **Motion: Trustee Shriver Second: Trustee Howells All in were in favor**
- Trash bids were sent out – received Two (2) bid returns, Valley Trash Fowler, CO and Sugar City Disposal Sugar City, CO

- Representatives from Valley Trash and Sugar City Disposal were in attendance and answered question from the Board.
- No other public comments

Maintenance Report

- Gino would like to schedule a work session to discuss the lagoon inspection. It's a lot of information.
- Need to look into getting aerators to oxygenate the lagoons. Might cost up to \$6,000.
- Gino passed around a proposal from Element Engineering for an inspection and plan of action on the water/sewer tanks. The board did not want to sign the proposal as they had already done one a few years ago, and we are still paying on that. No work gets done, it's just a plan of action that they charge us for. Will see how things go with the conduit and all the things that are going on with that.
- Gino had Element Engineering come and conduct a sewer inspection – he is waiting on the results
- The generator is still not working at the lagoons. Need to figure out how to get a generator
 - Lou Shisler made a suggestion to use the money he will pay the town for helping with his container, to buy the generator.
- Working on labeling the fire hydrants – 2 hydrants still out of order – will get a quote for parts, will label them as out of order
 - Will see if CRW Chuck Goins can assist in helping find parts for the hydrants
- The Mayor will volunteer to spread seed and fertilizer on the grass to get it to come in better
- With the annual CIRSA inspection in August, Gino will continue to work on the issues from last inspection, concentrating on the playground needing the most work. Trustee Cahill said she would look into a grant to help upgrade the playground.

Clerk Report:

- CIRSA has contacted me for the annual audit inspection – will be scheduled for some time in August – need to get the last inspection results completed.
- Still need to work on the MUNI CODE to see how we can get that to a completion and resolution. Send me any thoughts or changes that you see fit as you all continue to look it over. Now that the election is over, I can start focusing on these things still on my report.
- I received samples for fence ordinance and I will draft a resolution for hopefully the meeting in May.
- Will draft a resolution for town fees to include cemetery, water taps, office fees etc. for next meeting in May. I have a rough draft now to show.
- I sent out trash and water bids. Received Trash bids but not any Water bids as of 04/11/2024. Will follow up with trying to get water bids. (Water bid was submitted night of meeting)
- Received more HUFT funds and also received some street funds
- **REMINDER:** keeping the reminder that the budget is still tight but getting better. It doesn't help when we have had a few things that needed addressed like the town truck breaking down and replacing the printer.
- I have been approved for the CML scholarship for the annual CML Conference for June 18th-20th in Loveland.
- I have finally come into contact with owners of 602 Clark to quit claim the deed to the town for that property. I have not received the deed as of yet, and was unable to make contact today – I will continue to follow up with them.

- We have to be in compliance for SIPA (state internet portal authority) for ADA accessible on our website by July of this year. I have applied for a grant through SIPA to get our website ADA compliant. We are approved for that grant and they are beginning to work with me on making those upgrades to the website.
- We had 2 scheduled for court on the 12th. Court was cancelled – per Nathan, if the violation was not cured, then re-send out letters for a new court date.
- Giving a pre-heads up, I will be scheduling a vacation in July – our family goes every year to Taylor reservoir over cottonwood pass. I will give the dates when we get those confirmed.
- Still working on a few more utility account discrepancies. Some accounts were still showing active that have been inactive since 2020 and 2021. I am marking those as inactive and writing off the balances if there were any. Or sending to tax lien this year.

TRUSTEE REPORTS

- Trustee Cahill reported that the senior center personnel met with the county commissioners and discussed getting a new senior citizen center and it will be built on the property that Wallace oil donated to Crowley County that is next to Town Hall. The cost will come from a grant and will not cost the citizens or the town anything. Will have more information on this as it becomes available.
- No other reports

Adjourn:

- **Trustee Howells motioned to adjourn, Trustee DeVore Second, all in favor, meeting adjourned at 7:26pm.**

MINUTES ADOPTED AND APPROVED this 14th day of May, 2024.



BOARD OF TRUSTEES, TOWN OF OLNEY
SPRINGS, STATE OF COLORADO

By: Dan Morin, Mayor

ATTEST:


Town of Olney Springs Clerk