



August Regular Meeting Agenda

401 Warner Ave.

Tuesday, September 10, 2024

6:00 PM Regular Meeting

Join on Zoom by clicking:

<https://us02web.zoom.us/j/2044315791?pwd=S3J6UjQ0eFVPOU1hRUdCMHRnYXozUT09>

Meeting ID: 204 431 5791

Passcode: 123456

- **Call to Order 6:00 pm regular meeting**

- **Roll Call Board:**

Mayor Morin _____ Trustee Cahill _____ Trustee Howells _____ Trustee Lester _____
Trustee DeVore _____ Trustee Seeley _____ Trustee Shriver _____

- **Pledge of Allegiance to the Flag**

- **Consent Agenda – Motion to approve-_____Second-_____**

- Approval of August Minutes and finances
- Approval of updated job descriptions
- Approval of safety manual (in conjunction with the safety handbook)
- Water Tap application
- Updated discipline section of the employee handbook.

- **Old Business**

- **Completed old business**

- Continuing to clean up the properties of 311 Derby and 202 S. Lincoln – an invoice will be sent out and if not paid before the end of 2024, it will be presented for tax lien. Need totals from Maintenance and contractor.
- Final reading and adoption of the Muni-code was August 13th, 2024. It will officially take affect September 12th, 2024.
- It was approved to hire on a part time code enforcement officer and so the town has hired on Antuanette Haddad at \$15.00 per hr., who will work 8 hours a month, not to exceed 16 hours a month providing code enforcement for the Town of Olney Springs.

- **Pending old business**

- The permit application process and costs need updated – update report from Trustee Shriver
- Discussion of implementation of a water schedule for Olney Springs Town Hall, and park across from post office – timers (Summer is almost over)

- **New Business**

- Review and approval of Work Comp renewal
 - Motion:
 - Second:
- Town Administrator accepted resignation by Giovanni DeVore of the full time Maintenance position and therefore ORC will not be in-house.
- ORC Contract – Approve Giovanni DeVore for remainder year 2024
 - Motion:
 - Second:
- The ability for elected officials to pay off invoices from charges that are owed to the town.

- Payment plan or work it off – procedures
 - Discussion of the possibility of putting in an outdoor drinking fountain at town hall.
- **Public Comment limited to 4 minutes each – no decisions can be made by the board – topics can be put on next month agenda if necessary for further discussion**
- **Mayor Report and Trustees Reports**
- **Maintenance Report**
- **Clerks' Report**
- **Adjourn**