

Regular Meeting Minutes

401 Warner Ave.

July 9, 2024 At 6:00 pm

* **Call to Order 6:00 pm regular meeting**
* **Roll Call Board:**

Mayor Morin \_\_X\_\_\_ Trustee Cahill \_\_X\_ Trustee Howells \_\_X\_\_ Trustee Lester \_\_X\_\_

Trustee DeVore \_\_X\_\_ Trustee Seeley \_\_X\_\_ Trustee Shriver \_\_X\_\_

* **Pledge of Allegiance to the Flag**
* **Consent Agenda – Motion to approve – Trustee DeVore Second – Trustee Howells**
  + Approval of June Minutes and finances
* **Mayor asks for a motion by council member - move that council goes into Executive session – I Trustee Bruce DeVore move** to go into executive session for the purpose of discussion of a personnel matter under CRS Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees

**Roll Call vote by Clerk-** Mayor Morin \_\_X\_\_\_ Trustee Cahill \_\_X\_ Trustee Howells \_\_X\_\_

Trustee Lester \_\_X\_\_ Trustee DeVore \_\_X\_\_ Trustee Seeley \_\_X\_\_ Trustee Shriver \_\_X\_\_

* + Discussion under CRS 24-6-402(f)(II) Personnel matters of maintenance position/ORC contract
* **Reconvene time:** 6:25pm
* **Return from Executive Session action Items:**
  + ORC contract approval: Tabled for a special meeting with the attorney for legal advice
* **Old Business**
  + Discussion of addressing the dips in the streets and streets needing speed bumps-approved dips in the street – Trustee Shriver did not get a quote – Paving company is selling out, we will clean out the dips in the streets to address speeding.
  + Community Dumpsters – Trustee Cahill spoke to Lady Lions, and they are willing to donate $200 towards the dumpsters. The clerk to call Valley Trash and see what we can get for dumpsters.
  + Recycling bins brought in by Amy Smith – Clerk has reached out to Amy and Amy states she will pay for one year of service. Not sure after that. Allow to set up the bin near the flea market area.
  + Review of the Handbook and adoption
    - Motion to approve: Trustee Shriver - Second: Trustee DeVore - All in favor Motion passed
* **New Business**
  + Continuing issue with dogs at large. Trustee Shriver will contact Ordway and see if they can help us at all. Clerk will call Fowler. Reports for dogs at large need to be detailed as possible with potential owner information in order to give citations.
  + Code Enforcement officer – board is not sure we have the budget for one. Table until budget for 2025
* **Public Comment –** Darrell McDonald questioned the progress of 311 Derby. We informed him that court was on July 12th and will find out how we can move forward. He stated he is frustrated it takes so long to take action, but we informed him there were so many moving parts and lots of things were out of our hands. There are legalities we must follow.
* **Mayor Report and Trustees Reports –** Trustee Cahill reports the food truck will be here Aug. 13th from 10-11. Then on Saturdays for the next 3 months. Trustee Seeley reported poor water pressure at her place and also other residents around town. Need to schedule a flushing of the system. Trustees requested t-post be put on the east end of Warner to stop people from running over the water break area and to bring the equipment back to town hall. Trustee Shriver will order pea gravel to fill the water break hole. Trustee Shriver requested Gino purchase a new meter to have on hand for testing and usage if needed.
* **Maintenance Report –** Counsil approved for Gino to order an eyewash station for CIRSA audit response, Gino is looking into playground landscaping and will get an estimate of bringing in playground mulch, Counsil suggested to see if the playground company would let us put a sign in the playground for advertising for a discount. Still working on street signs, states there are still about 3 left for safety signs, but no street signs are hung yet. Jetter is still broken, still working on that. Gino needs to fix the meter at Farrah Lee property, bury the meter deeper before winter.
* **Clerks’ Report –** Court is July 12th**.** I updated the handbook for adoption. Working on the Muni-Code for first reading and will continue to work on it for final reading and adoption. Para-Pro Andy Lotrich no longer works for the Attorney’s office, so this might cause a slow in responses from Nathan. Had to re-sign the exempt from audit form as the first one was on an old form and was rejected.Continuing to work on the SIPA grant for website ADA compliance. I attended the Annual CML conference in Loveland. I feel it would be better for an elected official to attend. I would like to attend the annual CLERKS conference next year. Sent out letters for pet registration with utility bill this month, still have issues with dogs at large, not knowing who the owners are. We did raise the out-of-town water rates when the increases happened at the beginning of the year. Working on the 2025-2026 CIRSA work comp renewal. Reminder Clerk is on vacation July 22nd through the 25th. Gino wants to take vacation the week of the 29th of July so we will need DJ that week. Water shut offs are scheduled for July 15th. There are 14 scheduled so far but will probably be reduced before the 15th. There was a letter by resident Ray Aguirre to read about his water (read letter). Trustees requested Gino replace the meter and continue to monitor the usage.
* **Adjourn Motion by Trustee Shriver, Second by Trustee Howells, all in favor - 7:22pm**

**MINUTES ADOPTED AND APPROVED** this 13th day of August 2024.

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BOARD OF TRUSTEES, TOWN OF OLNEY

SPRINGS, STATE OF COLORADO

By: Dan Morin, Mayor

**ATTEST:**

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Town of Olney Springs Town Administrator